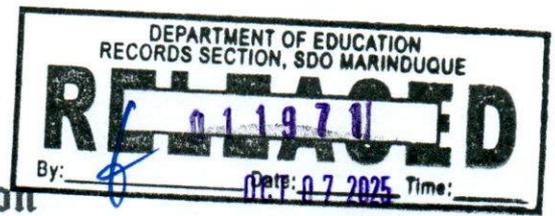




Republic of the Philippines
Department of Education
 SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM

OSDS-HR-2025-029

TO: Assistant Schools Division Superintendent
 Chief Education Supervisor, CID/OIC-CES, SGOD
 School Heads, Public Elementary/Integrated/Secondary Schools
 HRMPSB Members and Secretariat
 Division Sub-Committee and Secretariat
 All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
 OIC-Schools Division Superintendent

SUBJECT: SCHEDULE OF ACTIVITIES FOR THE RECLASSIFICATION OF HIGHER TEACHING POSITIONS

DATE: October 06, 2025

1. This Office announces the schedule of evaluation and computation of points for Education, Training (in hours), Experience (in years), and Performance Rating of applicants, assessment of Non Classroom Observable Indicators (NCOIs) through the assessment of portfolio annotations and Behavioral Events Interview (BEI) and Classroom Observable Indicators (COIs) through the conduct of classroom observation of higher teaching positions for reclassification on the following dates at the respective districts of applicants to be conducted by the Division Sub-Committee:

DISTRICT	ASSESSMENT OF EDUCATION, TRAINING, EXPERIENCE, and PERFORMANCE		NON-CLASSROOM OBSERVABLE INDICATORS (NCOIs) AND CLASSROOM OBSERVABLE INDICATORS (COIs) and BEI
	DATE	VENUE	DATE
BOAC NORTH	October 09, 2025, AM - Marinduque NHS applicants PM - Elementary and Ilaya NHS applicants	AM - Marinduque NHS Library PM - Don Luis Hidalgo Memorial School Conference Hall	October 8 to 15, 2025
BOAC SOUTH	October 08, 2025	Boac South Central School	October 9 to 15, 2025



T. Roque St., Malusak, Boac, Marinduque
 Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611
 Email: marinduque@deped.gov.ph
 Website: <https://depedmarinduque.com>

DISTRICT	ASSESSMENT OF EDUCATION, TRAINING, EXPERIENCE, and PERFORMANCE		NON-CLASSROOM OBSERVABLE INDICATORS (NCOIs) AND CLASSROOM OBSERVABLE INDICATORS (COIs) and BEI
	DATE	VENUE	DATE
BUENAVISTA	October 14, 2025	Buenavista Central School	October 10 (PM), 13 to 15, 2025
GASAN	October 13, 2025	Bangbang ES / Gasán Central School	October 14 to 15, 2025
MOGPOG	October 13, 2025, AM	Mogpog Central School (Covered Court)	October 8 to 9, 14 to 15, 2025
SANTA CRUZ EAST	October 09, 2025, PM	Santa Cruz East Central School	October 8, 10, 14 and 15, 2025
SANTA CRUZ NORTH	October 09, 2025, AM	Santa Cruz North Central School	October 8, 10, 14 and 15, 2025
SANTA CRUZ SOUTH	October 10, 2025, PM	Gabalón Elementary School	October 8 to 10, 14 to 15, 2025
TORRIJOS	October 14, 2025, PM	Torrijos Central School / Matuyatuya ES / Tigwi ES	October 14 to 15, 2025

2. Submission of results of assessment for higher teaching positions will be on October 16, 2025.
3. All qualified applicants for the said positions are expected to attend the aforementioned activity and be at the venue before the scheduled time.
4. Wide dissemination of and strict compliance with the contents of this Memorandum are desired.